

REVISED
NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF
COMMISSIONERS' MEETING

DATE: September 20, 2017
TIME: 5:00 p.m.
PLACE: Tobin Towers, 80 Clay Street, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Public Hearing – 5:00 p.m. Quincy Housing Authority Annual Public Housing Agency Plan
- IV. Approval of Minutes of the July 19, 2017 Regular Board Meeting
- V. Approval of Minutes of the August 14, 2017 Special Board Meeting
- VI. Harborview Residents' Committee, Inc.
- VII. Residents' Council for Elderly/Disabled Residents of the QHA

Maintenance/Mod

1. Motion to Award and authorize the Contract Officer to execute a contract with American Service Company for the Fire Alarm Testing, Fire Alarm and Burglar Alarm Monitoring and Service Contract throughout the Authority. The bids were opened on August 28, 2017 and American Service Company was the low bidder. (See attached Bid Tabulation). The contract is for a two year period beginning October 1, 2017 and expiring on September 30, 2019.
2. Motion to Award and authorize the Contract Officer to execute a contract with Northeastern Mechanical, Inc. for HVAC Services throughout the Authority. The bids were opened on August 28, 2017 and Northeastern Mechanical, Inc. was the only bidder. (See attached Bid Tabulation). The contract is for a two year period beginning October 1, 2017 and expiring on September 30, 2019.
3. Motion to Award and authorize the Contract Officer to execute a contract with American K-9 Private Investigators, Inc. for Canine Bed Bud Detection Services throughout the Authority. The bids were opened on September 6, 2017 and American K-9 Private Investigators, Inc. was the only bidder. (See attached Bid Tabulation). The contract is for a two year period beginning October 1, 2017 and expiring on September 30, 2019.

4. Motion to Award and authorize the Contract Officer to execute a contract with B & B Pest Control for Pest Control Services throughout the Authority. The bids were opened on September 6, 2017 and B & B Pest Control was the low bidder. (See attached Bid Tabulation). The contract is for one year beginning October 1, 2017 and expiring on September 30, 2018.
5. Motion to Award and authorize the Contract Officer to execute a construction contract with Action Energy Services, Inc. for the installation of Energy Efficient In Unit Table and Floor Lamp Lighting at Pagnano Towers. The contract will result in the installation of energy efficient unit table and floor lamp lighting totaling \$4,580.35. This work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
6. Motion to Award and authorize the Contract Officer to execute a contract with Weinmayr / Jay Associates, Inc. for the Planning, Design and Project Management Services for the Landscape Improvements to the Germantown Rotary at Palmer and Bicknell Streets. The Proposals were due on August 30, 2017 and Weinmayr / Jay Associates, Inc. was the lone proposer. The source of funding for this project is City of Quincy Community Preservation funds.
7. Motion to authorize a donation of \$200.00 to the Snug Harbor PTO for the Annual Snug Harbor Fest.

Finance

Support Services/Tenant Services/Leased Housing

1. Motion to authorize the Executive Director to enter into a one year contract (with two one year options) with Triple M Moving & Storage, Inc. for move out and storage services related to the eviction of residents.
2. Motion to authorize the Executive Director to enter into a three year contract with Baystate Interpreters, Inc. for interpreter services.

Executive Director's Report

Adjournment to Executive Session for the purpose of approval of Executive Session Minutes of August 14, 2017 as well as discussion of personnel matters not to return to open session.

