

**NOTICE OF QUINCY HOUSING AUTHORITY BOARD OF
COMMISSIONERS' MEETING**

DATE: February 15, 2017
TIME: 5:00 p.m.
PLACE: 95 Martensen St., Sawyer Towers, Quincy, MA

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

Topics anticipated to be discussed:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes of the January 18, 2017 Regular Board Meeting
- IV. Approval of Minutes of the January 26, 2017 Special Board Meeting
- V. Harborview Residents' Committee, Inc.
- VI. Residents' Council for Elderly/Disabled Residents of the QHA

Maintenance/Mod

1. Motion to Award and authorize the Contract Officer to execute a construction contract to Richard D'Ambrosia Inc, 164 Parker Street, Norwell, MA for QHA Job # 2016 – 29 Parking Lot Resurfacing/Expansion and Walkway Repairs, 80 Clay Street, Tobin Towers 667-4 DHCD FISH #243129. The contract is in the amount of \$645,000.00 which includes the base bid amount of \$ 619,000.00 and Alternate #1 only in the amount of: \$26,000.00 See attached Bid Tabulation and letter of recommendation from BSC Group. The award has been approved by DHCD.
2. Motion to authorize the Contract Officer to execute **Change Order #2** to the November 4th, 2014 contract with **Brothers Electrical Corp** for the Miscellaneous Mechanical Improvements Phase 1 at the QHA Job # 2014-37 FISH # 243131 200-1 Snug Harbor Family Development with documents prepared by Nangle Engineering Inc., with **no additional** cost to the contract but an increase of 7 contract day(s). Subject to DHCD approval.
3. Motion to authorize the Contract Officer to execute a Certificate of Substantial Completion for QHA Job # 2016-23 DHCD FISH # 243174 Fire Alarm Upgrades at 667-1 Crowley Court with Kev-Co Electric LLC., subject to DHCD approval.

4. Motion to authorize the Contract Officer to execute a Certificate of Substantial Completion for QHA Job # 2016-02 DHCD FISH # 243137 CIP Asphalt Repairs at 167-1 South Street Rear development with Superior Sealcoat Inc., subject to DHCD approval.
5. Motion to authorize the Contract Officer to execute a Certificate of Substantial Completion for QHA Job # 2016-32 DHCD FISH # 243163 Vent Insulation and Related Work at Snug Harbor with Vareika Construction Inc., subject to DHCD approval.
6. Motion to authorize the Contract Officer to execute a Certificate of Final Completion for QHA Job # 2014-37 DCHC FISH # 243131 Miscellaneous Mechanical Improvements Phase I and make final payment in the amount of, \$17,911.76 to Brothers Electrical Corporation subject to DHCD approval.
7. Motion to authorize the Contract Officer to execute a Certificate of Final Completion for QHA Job # 2016-23 DHCD FISH # 243174 Fire Alarm Upgrades at 667-1 Crowley Court and make final payment in the amount of, \$1,492.50 to Kev-Co Electric LLC., subject to DHCD approval.
8. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at Louie George Village. The contract will result in insulation and air infiltration improvements totaling \$64,740.15. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
9. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at 269 Water St. The contract will result in insulation and air infiltration improvements totaling \$8,903.46. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
10. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at 9 Bicknell St. The contract will result in insulation and air infiltration improvements totaling \$11,527.78. The work is through the Low Income

Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.

11. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at 15 Bicknell St. The contract will result in insulation and air infiltration improvements totaling \$6,333.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
12. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at 93 Curtis Ave. The contract will result in insulation and air infiltration improvements totaling \$5,500.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
13. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Energy Efficiency Package at West Acres. The contract will result in energy conservation improvements totaling \$27,500.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
14. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at 375 Franklin St. The contract will result in insulation and air infiltration improvements totaling \$7,800.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.
15. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Energy Lighting and Refrigerator Package at Riverview Apartments. The contract will result in energy efficient lighting improvements along with new energy efficient refrigerators totaling \$94,000.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.

16. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Insulation and Weatherization at Louie George Village. The contract will result in insulation and air infiltration improvements totaling \$252,291.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.

17. Motion to Award and authorize the Contract Officer to execute a construction contract to Action Energy Services Inc. for the Energy Lighting Package at Louie George Village. The contract will result in energy efficient lighting improvements along with new energy efficient totaling \$65,311.00. The work is through the Low Income Multi-Family Retrofit Program offered by National Grid. There is no cost to the Authority for this work.

Finance

Support Services/Tenant Services/Leased Housing

Executive Director's Report

Adjournment